



COVID-19 RESPONSE PLAN

2020-2021

Dear CBCS Family,

Over the last few months, I have been greatly encouraged to hear from so many of you who are excited to partner with us this year, despite the challenges that COVID-19 has presented. Our faculty and staff are committed to having a great school year and have been working hard this summer to prepare for the 2020-2021 school year. As I have been interacting with our staff and faculty this summer, I am eager to share with you what this school year will look like. Many of you have asked some great questions about CBCS' plans to handle reopening in the fall in light of the pandemic. Over the last several weeks our administrative team has been prayerfully and thoughtfully designing a strategy for reopening in the fall. Before presenting the plan to you, I would like to remind you of our school mission:

Using the platform of quality Christian education, Community Baptist Christian School exists to partner with parents to love, educate, and disciple their children by prayerfully speaking God's Truth into their lives in order to prepare them for life and eternity.

As you know, there are a wide variety of opinions regarding the pandemic and the government's response. We understand that each of our families may have a differing view on these issues and our prayer is that we will be able to ensure a safe and effective partnership with each of our school families this year. With our mission in mind, I am confident that we can safely return to a traditional (in-school) learning model. Yes, we will have guidelines that may make your daily routine a little more challenging, however, I believe that this is the best way to continue fulfilling our mission of preparing young people "for life and eternity."

As you have all become aware during this unique time, changes are often sudden. We are committed to keeping our communication with you open and up-to-date. While we have put a great deal of prayer, time, and thought into this plan, I am sure that more questions will arise and I am happy to answer those questions. Please feel free to reach out to our school office with any questions you may have. We are thankful for your partnership with us and that we are able to serve you. We are so excited about having students back in our classrooms soon.

In Christ,

Matt Tracy

School Administrator

Frequently Asked Questions

1. Will we have school this fall? Yes! Lord-willing, we will begin school on August 18, and will have in-person learning at school each day.

2. Will there be additional precautionary measures for students as they come to school? Yes, we will be taking temperatures each morning as students arrive at school. We will also encourage more frequent hand washing and will have hand sanitizer available throughout the building. In addition, students will be asked to bring a water bottle to school as our drinking fountains will not be available for use.

3. Will my student be required to wear a mask? We will not require lower elementary (K3-2nd) students to wear masks. Third through 12th grade students will be asked to wear masks between classes, in the hallways, and at the locker areas. If you are more comfortable with your student wearing a mask throughout the school day, we are happy to support your decision.

4. Are there additional cleaning procedures in place? Yes, our staff will be trained to disinfect and sanitize our facility on a daily basis. Common areas will be cleaned throughout the day. Upper school teachers will sanitize between each class period as well as at the end of the day. Elementary teachers will sanitize their rooms each day.

5. What if...? You will see in the attached document that we have plans for different levels of community spread. With increased governmental restrictions comes the increased chance of distance learning. While we pray that this does not happen, we are already working on plans to make that as smooth a transition as possible should it become necessary.

Response Plan

General:

Our plan is separated into three levels. What plan or level we use is dependent on the level of spread of COVID-19 in our immediate community. At the beginning of the school year, we plan to begin with Level 1.

Level 1:

Little spread in immediate community

Level 2:

Moderate spread in immediate community

Level 3:

Substantial spread in immediate community OR governmental mandates placed on our school

This plan will detail the following categories in each level:

- Overview
- Practicing Prevention
- Transportation
- Entering school buildings
- Transitioning between classes
- Serving Meals

CBCS Administration reserves the right to change or alter the response plan at any time. Any changes will be clearly communicated through the Jupiter messaging system.



Level 1: Summary

Overall:

Students should remain away from school for at least 24 hours from the time they have exhibited any illness symptoms.

Temperature checks:

Students will have their temperature checked upon entry to school by non-contact thermometers. Students may not come to school or remain at school if they have a temperature of 100.4° or higher.

Social Distancing:

Students should maintain social distancing when possible.

Face Coverings:

3-12th grade students will not be required to wear a face covering when socially distanced. 3-12th grade students should wear a face covering while in the hallway and when closely interacting with students or staff (less than 15% of school day). They may remove the face covering when socially distanced from others (in class). K-2nd grade students will not be asked to wear face coverings. Face coverings should be provided by the family for each student. When coverings are required, they should enclose nose and mouth.

Hand Washing:

Thorough (20 sec.) washing and/or sanitization after activities and group gatherings will be encouraged.



Level 1: Detailed

General:

- Establish and maintain communication with local and state health officials
- Participate in contact tracing efforts and specimen collection efforts as directed by local health officials (to the extent feasible)
- Post signage in classrooms, hallways, and entrances to communicate how to stop the spread. COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, and school/district specific protocols
- Establish a protocol for students/staff who feel ill/experience symptoms when they come to school
- Consider ways to accommodate needs of children, teachers/staff, and families at higher risk for severe illness
- Face Coverings: Not required in classrooms; must be worn in hallways; not required for K-2nd grades.
- Hand Sanitizer/Cleaning: Thorough (20 sec.) washing and/or sanitization after activities and group gatherings will be available
- Cleaning/Disinfecting: Daily cleaning

Practicing Prevention:

- Teach and reinforce good hygiene measures such as handwashing, covering coughs, and face coverings
- Provide hand soap and hand sanitizer with at least 60% alcohol, paper towels, and no-touch trash cans in all bathrooms, classrooms, and frequently trafficked areas



Level 1: Detailed (cont.)

Practicing Prevention (cont.):

- Post signage in classrooms, hallways, and entrances to communicate how to stop the spread. COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, and school/district specific protocols.
- Clean/disinfect frequently touched surfaces daily.
- Allow students and staff to bring hand sanitizer and face masks/coverings to use from home.
- Allow staff to wear face masks/covering and other appropriate PPE.
- Students must wear masks in the hallways, but can take them off while sitting in their assigned place in their classroom.
- Take steps to ensure all water systems and features are safe
- 1st – 12th grade students bring water bottles from home. Water fountains will not be available for use.
- Ensure ventilation systems operate properly and increase circulation of outdoor air as much as possible
- Conduct deep cleaning of schools prior to students/staff returning; schedule periodic cleanings during weekends or school holidays/breaks (to the extent practicable)

Transportation:

- Implement standard operating procedures while taking preventative measures such as:
 - Providing hand sanitizer for students and bus drivers
 - Bus drivers and students will be asked to wear face masks/coverings



Level 1: Detailed (cont.)

Transportation (cont.):

- Limiting field trips (to areas of limited/low transmission)
- Cleaning and disinfecting frequently touched surfaces.
- Airing out buses when not in use

Entering School Buildings:

- Implement standard operating procedures while taking preventative measures such as:
 - Provide hand sanitizer for students and staff
 - Limit unnecessary congregations of students and staff
 - Post signage in classrooms, hallways, and entrances to communicate how to stop the spread, COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, and school/district specific protocols
 - Establish a protocol for students/staff who feel ill/experience symptoms when they come to school
 - Establish a protocol for visitors: calling front office before entering, screening visitors, requesting use of face coverings/masks, etc.

Transitioning Between Classes:

- Implement standard operating procedures while taking preventative measures such as:
 - Allowing students and staff to wear face masks/coverings while in large group gatherings
 - Conducting cleaning of hallways and high-touch surfaces regularly
 - Designating areas of the hallway (i.e. lanes) to walk to keep students separated (to the extent practicable)



Level 1: Detailed (cont.)

Serving Meals:

- Implement standard operating procedures while taking preventative measures such as:
 - Providing hand sanitizer for students and staff
 - Allowing students and staff to wear face masks/coverings while in large group gatherings
 - Conducting cleaning of cafeterias and high-touch surfaces regularly
 - Students should sit with their class at lunch and not intermingle.



Level 2: Summary

Overall:

Students should remain away from school for at least 48 hours from the time they have exhibited any illness symptoms.

Temperature checks:

Students will have their temperature will be checked upon entry to school by non-contact thermometers. They may not come to school or remain at school if they have a temperature of 100.4° or higher.

Social Distancing:

Enhanced social distancing measures will be implemented.

Face Coverings:

3-12th grade students will required to wear a face covering while at school. K-2nd grade students will be asked to wear face coverings while in the hallway or around other classes. Face coverings should be provided by the family for each student. When coverings are required, they should enclose nose and mouth.

Hand Washing:

- o Thorough (20 sec.) washing and/or sanitization after activities and group gatherings will be available.



Level 2: Detailed

General:

- Establish and maintain communication with local and state health officials
- Participate in contact tracing efforts and specimen collection efforts as directed by local health officials (to the extent feasible)
- Implement enhanced social distancing measures
- Post signage in classrooms, hallways, and entrances to communicate how to stop the spread. COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, and school/district specific protocols
- Establish a protocol for students/staff who feel ill/experience symptoms when they come to school
- Isolate and deep clean impacted spaces
- Consider ways to accommodate needs of children, staff, and families at higher risk for severe illness
- Face Coverings:
 - Required for grades 3-12 while at school.
- Hand Sanitizer/Cleaning:
 - Thorough washing and/or sanitization after activities and group gatherings
- Cleaning/Disinfecting:
 - General cleaning will take place daily and thorough cleaning nightly



Level 2: Detailed (cont.)

Practicing Prevention:

- Teach and reinforce good hygiene measures such as handwashing, covering coughs, and face coverings
- Provide hand soap and hand sanitizer with at least 60% alcohol, paper towels, and no-touch trash cans in all bathrooms, classrooms, and frequently trafficked areas
- Post signage in classrooms, hallways, and entrances to communicate how to stop the spread. COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, and school/district specific protocols
- Clean/disinfect frequently touched surfaces and shared objects regularly
- Provide masks and PPE to staff
- Allow students and staff to bring hand sanitizer and face masks/coverings to use from home
- Take steps to ensure all water systems and features are safe
- Turn off water fountains and require water bottles for students and staff and use bottle filling stations (if available).
- Ensure ventilation systems operate properly and increase circulation of outdoor air as much as possible, as long as this does not pose a safety or health risk to students or staff
- Conduct deep cleaning of school prior to students/staff returning; schedule periodic cleanings during weekends or school holidays/breaks (to the extent practicable)



Level 2: Detailed (cont.)

Transportation:

- Provide hand sanitizer for students and bus drivers
- Provide face masks for bus drivers; allow students to wear face masks/coverings
- Screen students and bus drivers for symptoms of illness and utilize spaced seating (to the extent practicable)
- Eliminate field trips
- Clean and disinfect frequently touched surfaces on the bus at least daily

Entering School Buildings:

- Post signage in classrooms, hallways, and entrances to communicate how to stop the spread. COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, and school/district specific protocols.
- Establish a protocol for students/staff who feel ill/experience symptoms when they come to school (see When a Child, Staff Member, or Visitor Becomes Sick at School)
- Mark spaced lines to enter the building and designate entrance and exit flow paths
- Screen students and staff (to the extent practicable):
 - Take temperatures ideally before entering buildings
 - Isolate and send home if internal temperature over 100.4°F (38°C)
 - Consider safety and privacy concerns (confidentiality should be maintained)



Level 2: Detailed (cont.)

Entering School Buildings (cont.):

- Establish a protocol for visitors:
 - calling front office before entering, screening visitors, requesting use of face coverings/masks, etc. Restrict nonessential visitors and volunteers.
- Establish a protocol for student pick/drop up:
 - staggered entry and release (by grade, class, or bus numbers), marked spacing for pickup

Transitioning Between Classes:

- Limit mixing between groups (as feasible)
- For class changes and other transitions throughout the school day:
 - Provide additional time for transitions (utilizing state seat time waiver to extend transition period)
 - Designate areas of the hallway (i.e. lanes) as flow paths to keep students separated students to minimize congregation
 - Plan staggered class (ex: by hall, odd/even room numbers, grade/ discipline) changes to decrease number of students in hallways

Serving Meals:

- Allow student hand washing before and after meal service
- Provide hand sanitizer for students and staff
- Use disposable plates, utensils, etc.
- Mark spaced lines to enter the cafeteria and serving lines (to the extent practicable); designate entrances and exit flow paths; stagger use



Level 2: Detailed (cont.)

Serving Meals (cont.):

- Conduct cleaning of cafeterias and high-touch surfaces regularly
- Alternative Serving Models:
 - Serving meals in classrooms
 - Serving meals in cafeterias with:
 - Spaced serving lines (marked on floors)
 - Spaced seating (utilize outdoor space as practicable and appropriate)
 - Longer meal periods for more staggered meal delivery (utilizing state seat time waiver to extend meal periods)
 - Consider pre-packaged boxes or bags for each student instead of traditional serving lines. Avoid sharing of foods and utensils.



Level 3: Summary

Overall:

Traditional (in-person) school will be closed. CBCS will transition to online and remote learning.



Level 3: Detailed

Overall:

- Coordinate with local and state health officials
- Participate in contact tracing efforts and specimen collection efforts as directed by local health officials (as feasible)
- Schools that are closed, remain closed. Implement distance/remote learning.
- Close off affected areas and if possible, wait 24 hours before cleaning and disinfecting.
- Consider ways to accommodate needs of children, staff, and families at higher risk for severe illness
- E-Learning may be required for upper school students.

Practicing Prevention:

- Use social media and other communications to inform parents, students, and staff about COVID-19 symptoms, preventative measures, good hygiene, and school/district specific protocols

Transportation:

- No school or school transportation

Entering School Buildings:

- School buildings are closed; only essential staff report in-person.
- School Considerations:
 - School leaders must remain vigilant and purposeful as they determine roles, responsibilities, and reporting requirements for staff.



Level 3: Detailed (cont.)

Entering School Buildings (cont.):

- School leaders should leverage virtual tools and platforms wherever possible to conduct essential business and keep in-person reporting to an absolute minimum during school closures
- School leaders should leverage virtual tools and platforms wherever possible to conduct essential business and keep in-person reporting to an absolute minimum during school closures

Transitioning Between Classes:

- School buildings are closed. No classes to transition between.

Serving Meals:

- School buildings are closed. No meals are served.

